

**Albuquerque/Bernalillo County  
Area Agency on Aging  
Older Americans Advisory Council**

**Monday July 9<sup>th</sup>, 2018  
Tijeras Senior Center**

<b>Members Present</b>	<b>Members Absent</b>	<b>AAA Staff</b>
Chisenhall, Debbie	Reynoso, Lupe	Briscoe, Michelle
Mella, Hazel		Funes, Ana
Pearson, Mel		Lopez, Matthew
Otero, Alfonso – Vice Chair		Sedillo, Connie
Riley, Lydia		
Stitelman, Leonard – Chair		
Wood, Conway		
<b>Guests:</b>		
Rita Rivera		
D. Leon Stanherch		

**1. Call to Order**

The OAAC meeting was called to order at 2:00

**2. Introductions**

Introductions of guests, staff and OAAC members.

**3. Approval of Agenda**

Conway Wood made a motion to approve the agenda for July 9<sup>th</sup>, 2018. The motion was seconded by Lydia Riley and unanimously carried.

**4. Approval of Minutes**

Alfonso Otero made a motion to approve the minutes from April 9<sup>th</sup>, 2018. The motion was seconded by Conway Wood and unanimously carried.

**5. Area Plan Update 2016-2020**

Annual Area Plan Amendment submission for year 3/FY19 was distributed to council members for review. The Area Plan amendment was acknowledged by all Council members and by Chair Leonard Stitelman. Budget remains flat. Michelle Briscoe met with DSA Staff and recalibrated units/cost per unit and goals.

Members reviewed list of providers and the services they provide under the contract with the Area Agency on Aging. Chair Leonard Stitelman recommended having a representative from each contract to attend the OAAC and talk about services. DSA Nutrition was requested by council members to be the first provider to present.

**6. Policy and Procedures**

Michelle Briscoe distributed an updated copy of the PSA1 Older Americans Program Policies and Procedures manual to all council members. All providers have been given a copy of the updated version effective July 1, 2018.

Alfonso Otero made a motion to accept the updated policy and procedures. The motion was seconded by Conway Wood and unanimously carried.

Michelle Briscoe handed out outreach information cards with DSA’s information and assistance line.

**7. OAAC Member Recruitment:**

Joie Glenn’s 2<sup>nd</sup> term ends on 07/31/2018. COA Boards & Commissions have received an applicant for OAAC. Applicant is being reviewed.

Michelle Briscoe recognized members for helping recruit new members, and requested members continue to identify new members and refer them to Ana Funes for assistance with applying.

**8. Advisory Member Community Feedback:**

**Debbie Chisenhall:** Village of Tijeras Senior Center update: Meal site coordinator moved to another meal site. Debbie Chisenhall stated she, seniors and personnel at Village of Tijeras were concerned due primarily to a lack of communication. Ms. Chisenhall requested a supervisor over the meal site coordinators to speak to council members and explain the assignment and training for meal site coordinators. Ms. Chisenhall requested that the supervisor be notified of the concerns.

**Alfonso Otero:** Briefly followed up on the Social Security presentation. Mr. Otero also shared his experience while trying to get a ramp installed at his residence.

**Mr. Wood:** Paradise Hills meal site updates:

State Representative David Atkins met with seniors at meal site as requested by Mr. Woods.


Mr. Wood is pleased with the working relationship he has with Bernalillo County. Meal site now has an electric guitar, another TV and is working on getting other items for seniors to enjoy. A new ceramic program will begin in September 2018. Mr. Wood is working with county on expanding the exercise program.

**Rita Rivera:** Inquired on how to get a kiln for a ceramic class at Tijeras Senior Center.

**9. Next Meeting: Monday October 8, 2018 at Los Griegos Social & Service Center**

**10. Adjournment**

With there being no further business, Chair Leonard Stitelman made a motion to adjourn, was seconded by Conway Wood and unanimously carried. The meeting adjourned at 3:05 p.m.

**Chairperson’s Signature:**   
**Prepared by:** 